

**AVONDALE BOROUGH
COUNCIL MEETING
July 5, 2022
7:00 PM**

Council Members Present: President, Paul Morgan, Vice President, Stephanie Reichert, Mike Essmaker, Janet Watts and Fernando Tena-Diaz. Mayor Susan Rzuclidlo, Borough Treasurer Joan McVaugh and Sharon Norris, Borough Administrator, were also in attendance.

- I. Call to Order** – President Paul Morgan called the meeting to order at 7:00 PM. The meeting commenced with the Pledge of Allegiance.
- II. Resident and Public Comments** – There was no public comment.
- III. Southern Chester County Regional Police Department** – Lt. Ward from the Southern Chester County Regional Police Department (SCCRPD) was in attendance. He gave an update on an ongoing Borough issue. Additionally, the noise ordinance has been provided to the Officers. The Department received new body cameras. Other topics discussed were a noise disturbance involving a rooster; police assistance with a troubled youth and the new cameras being installed at the Parks.
- IV. Approval of Minutes** – Mr. Morgan called for a motion to approve the June 21, 2022 minutes. Council member Mike Essmaker made a motion to approve the June 21, 2022 minutes as presented. Council member Stephanie Reichert seconded the motion. Mr. Morgan called for the vote. The motion carried 5-0.
- V. Finance Committee** – Ms. McVaugh updated the Council on her progress thus far. The Borough will be using PLGIT for all banking except for payroll which will be processed through M&T bank. Mr. Morgan suggested that Council members contact Ms. McVaugh to come in and familiarize themselves with her duties.
- VI. Mayor's Report** – Mayor Rzuclidlo reported as follows:
 - In researching the cost of swings, the Mayor was able to find swings less expensive than originally thought.
 - PennDOT is targeting a mid-August date to install the new signage for the Third Street Bridge. The Mayor advised PennDOT that their recent work on the gully has all washed away and requested that they find a better solution. She also advised them that the Borough intends to install an ADA parking spot and parallel parking spots in that area.
 - The meeting with PennDOT and elected officials regarding the Pennsylvania Avenue Bridge was disappointing as the PA Historical Commission was not in attendance. The Bridge is still not back on the list to be fixed. The Mayor will continue to contact PennDOT and the various agencies until the bridge is put back on the list.
 - The Mayor provided the Staff with an IT company that may be able to provide increased IT services for the Office at a reasonable price.
 - The Mayor contacted the S.A.V.E. group noting they were not ready to meet again until September and the Borough is not holding anything up.
- VII. Old Business** – Council Member Janet Watts asked for an update on the Memorial Wall. Mr. Essmaker said there were no real updates. The damage to the current wall has been fixed. The Memorial Wall will be placed on the Council agenda quarterly.

Mr. Morgan brought up the ongoing issues the Borough has been having with the current trash and recycling provider not picking up trash and being unresponsive when contacted. Mr. Morgan noted specific items in the Contract that are not being followed. The Council discussed the issue. Mr. Morgan

directed the Council members to review the contract with the intention of setting up a meeting with the Owner to resolve these issues. This topic will be on the next meeting agenda.

VIII. New Business

- a. **Consideration of Resolution 2022-10 – Readopting the Municipal Records Retention Manual** – Mr. Morgan called for a motion. Mr. Essmaker made a motion that the Borough Council approve Resolution 2022-10, readopting the Municipal Records Retention Manual which specifies a method for retaining and disposing of municipal records. Ms. Watts seconded the motion. Mr. Morgan called for the vote. The motion carried 5-0.
- b. **Consideration of Increased Computer Support** – Ms. McVaugh presented the staff's reasons for wanting to increase the level of computer support and the Council discussed the topic. The Council authorized the staff to continue to look into different levels of service for computer support, electronic file storage and increased backup services. Additionally, it was noted that the current email provider will no longer host the Borough emails. Mr. Morgan called for a motion to authorize the purchase of 8 Microsoft 365 accounts to allow for the migration of the current emails to Microsoft 365. Ms. Watts seconded the motion. Mr. Morgan called for the vote. The motion carried 5-0.
- c. **Consideration of the 2013 Water/Sewer Truck** – The Borough is no longer using the 2013 F-150 truck most recently used by Mr. Gainor. It has less than 40,000 miles on it. The Council discussed various scenarios including keeping the truck versus selling the truck and offering it to other agencies for sale. In researching various methods of sale, it was discovered that the Truck could be sold now for approximately \$18,787. Its original purchase price was approx. \$21,000. Mr. Morgan called for a motion. Mr. Essmaker made a motion to sell the truck via Municibid with a minimum bid of \$20,000 and if it doesn't sell for at least \$18,787, it will come back before the Council for review. Ms. Reichert seconded the motion. Mr. Morgan called for the vote. The motion carried 5-0. The staff will request that Mr. DiFilippo prepare the truck for sale and remove the stickers.

- IX. **Announcements** – Mr. Morgan announced that the next Borough Council meeting will be held on July 19, 2022 at 7:00 PM. Additionally, National Night Out is on August 2, 2022 and the Borough Council meeting for that night is cancelled.
- X. **Public Comment** – There was no public comment. Ms. Reichert asked about the grass at 141 W. State Street. The Council agreed that the grass should be cut regularly by the Borough until the bank takes over the maintenance. Ms. McVaugh has been working with the bank.
- XI. **Adjournment** –The meeting adjourned at 8:08 PM on a motion by Mr. Essmaker, seconded by Ms. Reichert.

Respectfully submitted,

Sharon Norris

Sharon Norris
Borough Administrator